

Scheduling Appointments with Exhibitors

- 1.) Go to <https://www.elfaonline.org/events/2018/NFC>
- 2.) Under “Attendees”, click on “Schedule Appointments with Funding Source Exhibitors” (this will prompt you to log in if you’re not already.)

The screenshot shows the website for the National Funding Conference. The top navigation bar includes links for About, Industry Topics, News, Directories, Events (highlighted), Membership, Advocacy, Data, and Interactive Tools. Below the navigation bar is a large blue header with the word 'Events'. The main content area has a breadcrumb trail: HOME | EVENTS | 2018 | NATIONAL FUNDING CONFERENCE. The title 'National Funding Conference' is prominently displayed, followed by the dates 'April 10 - 12, 2018' and the location 'Swissôtel Chicago, Chicago, IL'. There are icons for print, email, and social media sharing. The 'Attendees' section is on the left, and the 'Funding Source Exhibitors' section is on the right. In the 'Attendees' list, 'Schedule Appointments with Funding Source Exhibitors' is highlighted with a green box.

Events

HOME | EVENTS | 2018 | NATIONAL FUNDING CONFERENCE

National Funding Conference

April 10 - 12, 2018
Swissôtel Chicago
Chicago, IL

Attendees

- Schedule Appointments with Funding Source Exhibitors
- View/Edit Attendee Profile
- Register as an Attendee
- Download Attendee Brochure

Funding Source Exhibitors

- Register as an Exhibitor
- Download Exhibitor Brochure
- View/Edit Your Funding Source Profile
- View/Edit Your Exhibit Schedule

3.) On the next page, click on “Schedule Appointments with Exhibitors” under Attendees.

[HOME](#) | [EVENTS](#) | [2018](#) | 2018 NATIONAL FUNDING CONFERENCE



National Funding Conference

April 10-12, 2018

Swissotel Chicago



Attendees:

- [Schedule Appointments with Exhibitors](#)
- [View Your Appointment Schedule](#)
- [View Your Attendee Profile](#)
- [Enter/Edit Your Attendee Profile](#)

Exhibitors:

- [Edit/Enter Your Company FundingSource Data Sheet](#)
- [Add/Edit custom email message](#)
- [View/Edit Your Appointment Schedule for Day 1 \(Wednesday\)](#)
- [View/Edit Your Appointment Schedule for Day 2 \(Thursday\)](#)
- [View Conference Attendee Profiles](#)

- 4.) On the Exhibitors page, you'll see a list of exhibitors with Day 1/Day 2 on the right. The links for those days will not become active until you view the Exhibitor's profile. Click on the exhibitor name to view their profile and verify that they're a good fit for your needs.

Exhibitors

		Date Profile Last Updated
BANC OF AMERICA LEASING	Day 1 Day 2	02/22/2018
BANK OF UTAH	Day 1 Day 2	01/29/2018
BAYSTONE GOVERNMENT FINANCE/KS STATE BANK	Day 1 Day 2	02/07/2018
BOSTON FINANCIAL & EQUITY CORPORATION	Day 1 Day 2	01/19/2018
FARM CREDIT LEASING SERVICES CORPORATION	Day 1 Day 2	01/19/2018
FIRST AMERICAN EQUIPMENT FINANCE, AN RBC / CITY NATIONAL COMPANY	Day 1 Day 2	01/25/2018

Click on "Back to Exhibitor List" to go back to the exhibitor listing.

[HOME](#) | [EVENTS](#) | [2018](#) | [COMPANY DETAILS](#)



2018 Funding Exhibition Company Datasheet

[« Back to Funding Conference Main Page](#)

[« Back to Exhibitor List](#)

BANK OF UTAH
711 South State Street
Salt Lake City, UT 84111
www.bankofutah.com

Last Update:
01/29/2018

You'll see that the Day 1/Day 2 links next to that exhibitor are now active.

Exhibitors

		Date Profile Last Updated
BANC OF AMERICA LEASING	Day 1 Day 2	02/22/2018
BANK OF UTAH	Day 1 Day 2	01/29/2018
BAYSTONE GOVERNMENT FINANCE/KS STATE BANK	Day 1 Day 2	02/07/2018
BOSTON FINANCIAL & EQUITY CORPORATION	Day 1 Day 2	01/19/2018

- 5.) Once you have followed step 4 above, click on either Day 1 or Day 2. This will open the exhibitor's schedule for that day. Choose a time and click on the round dot on the left to select it and then click the red "Submit" button at the bottom of the page.

<input type="radio"/> 4:00 - 4:20pm	
<input type="radio"/> 4:20 - 4:40pm	
<input checked="" type="radio"/> 4:40 - 5:00pm	← Click the circle to choose an appointment

SUBMIT ← Click "Submit" to save your appointment

The exhibitor has 5 days to either accept or reject your appointment. Once they have accepted it, you're all set.